

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday April 1st, 2019

6:00 P.M.

Hampden Town Office

AGENDA

1. Approval of Minutes

- a. March 18th, 2019

2. Review & Sign Warrants

3. Unfinished Business

- a. Council rules review – standing item
- b. Recommend Council abate the 2018 real estate taxes in the amount of \$1,118.72 assessed to the Estate of George Hand, further identified as Map 38 Lot 001
- c. Recommend Council abate the 2017 real estate taxes in the amount of \$1,110.20 assessed to the Estate of George Hand, further identified as Map 38 Lot 001

4. New Business

- a. Discussion regarding a potential Sewer rate increase and public hearing

5. Manager's Items

6. Public Comment

7. Committee Member Comments

8. Adjournment

FINANCE & ADMINISTRATION COMMITTEE MEETING

Monday March 18th, 2019

6:00 P.M.

Hampden Town Office

MINUTES

Attending:

Councilor Wright, Chair

Mayor McPike

Councilor Wilde

Councilor Ryder

Councilor Marble

Councilor Jarvi

Councilor McAvoy

Town Manager Jim Chandler

Town Clerk Paula Scott

DPW Director Sean Currier

Chair Wright called the meeting to order at 6:00 p.m.

1. Approval of Minutes

- a. **March 4, 2019** – *Councilor McAvoy made a motion, seconded by Councilor Marble to approve the March 4th minutes. Motion carries, 6-0-1 with Mayor McPike abstaining because he wasn't in attendance.*

2. Review & Sign Warrants – *Committee members reviewed and signed the disbursement warrants.*

3. Unfinished Business

- a. **Council rules review – standing item** – *passed over*
- b. **Draft agenda & structure of “Council Goals Setting” for Saturday, March 30, 2019 – requested by Manager Chandler** – *Committee members made suggestions to the order of the agenda, suggesting core values in the beginning and budget highlights at the end.*

4. New Business

- a. **Recommend award of contract to Maine Earth for road reconstruction of School House Lane – Requested by Sean Currier, DPW Director** – *Councilor Wright made a motion, seconded by Councilor Wilde to award the contract for road reconstruction of School House Lane to Maine Earth. Motion carries 5-2 with Councilor McAvoy and Councilor Ryder opposed.*

TOWN OF HAMPDEN
Finance & Administration Committee Meeting
Agenda
March 18th, 2019

- b. Committee consideration and recommendation for hiring a replacement full-time employee for the position of Community & Economic Development Administration Support Clerk (replaces Danielle Simons) – requested by Manager Chandler –** *Councilor Marble made a motion, seconded by Councilor Wright to recommend hiring a replacement full-time employee for the position of Community & Economic Development Administration Support Clerk. Councilor McAvoy called for a point of order citing an improper arrangement between motion and discussion. After debate, Councilors Wright and Marble withdrew their motion and second. Manager Chandler proceeded to present to the Committee the basis of the request. At the conclusion of the presentation, Councilor Marble made a motion, seconded by Councilor Wilde, to recommend hiring a replacement full-time employee for the position of Community & Economic Development Administration Support Clerk. Motion carries 5-2 with Councilor McAvoy and Councilor Ryder opposed.*

5. Manager's Items – *Manager Chandler spoke briefly about the status of the recruitment for the Public Safety Director.*

6. Public Comment - *None*

7. Committee Member Comments - *None*

8. Adjournment – *Councilor Ryder made a motion, seconded by Councilor Marble, to adjourn at 6:58 p.m.*

Respectfully Submitted,



Paula A. Scott, CCM
Town Clerk

Hampden
12:47 PM

**Town of Hampden
Tax Information Sheet
As of: 03/27/2019**

03/27/2019

3-b + c

Account: 2684 **Name:** TOWN OF HAMPDEN

Location: 185 KENNEBEC RD

Map and Lot: 38-0-001

Sale Date: 02/25/2019

Deed Reference: B14586P312 02/25/2019 B14772P350
03/29/2018 B14767P303 03/22/2018

Sale Price: \$0

Land: 48,600
Building: 12,200
Exempt 0
Total: 60,800

Total Acres: 1.55
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 12 - Residential B
SFLA: 348

	Amount	Mill Rate
Last Billed : 2019-1	1,191.68	19.600
Previous Billed : 2018-1	1,118.72	18.400

Outstanding Taxes

Year	Per Diem	Principal	Interest	Costs	Total
2019-1	0.1306	1,191.68	22.85	0.00	1,214.53
2018-1	0.2145	1,118.72	96.12	60.70	1,275.54
2017-1	0.2129	1,110.20	172.89	67.26	1,350.35
	0.5581	3,420.60	291.86	127.96	3,840.42
2019-1 Period Due					
	10/03/2018	595.84	22.85	0.00	618.69
	04/03/2019	595.84			595.84
					<u>1,214.53</u>

Information Given By: _____

Title: _____ 03/27/2019

Tax year July 1 - June 30. Sewer acct # _____

All calculations are as of: 03/27/2019

Title 36: TAXATION
Part 2: PROPERTY TAXES
Chapter 105: CITIES AND TOWNS
Subchapter 8: ABATEMENT

§841. Abatement procedures

1. Error or mistake. The assessors, either upon written application filed within 185 days from commitment stating the grounds for an abatement or on their own initiative within one year from commitment, may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment if the taxpayer has complied with section 706-A.

The municipal officers, either upon written application filed after one year but within 3 years from commitment stating the grounds for an abatement or on their own initiative within that time period, may make such reasonable abatement as they consider proper to correct any illegality, error or irregularity in assessment if the taxpayer has complied with section 706-A. The municipal officers may not grant an abatement to correct an error in the valuation of property.

[2017, c. 367, §7 (AMD) .]

2. Hardship or poverty. The municipal officers, or the State Tax Assessor for the unorganized territory, within 3 years from commitment, may, on their own knowledge or on written application, make such abatements as they believe reasonable on the real and personal taxes on the primary residence of any person who, by reason of hardship or poverty, is in their judgment unable to contribute to the public charges. The municipal officers, or the State Tax Assessor for the unorganized territory, may extend the 3-year period within which they may make abatements under this subsection.

As used in this subsection, "primary residence" means the home, appurtenant structures necessary to support the home and acreage sufficient to satisfy the minimum lot size as required by the municipality's land use or building permit ordinance or regulations or, in the absence of any municipal minimum lot size requirement, as required by Title 12, section 4807-A.

Municipal officers or the State Tax Assessor for the unorganized territory shall:

A. Provide that any person indicating an inability to pay all or part of taxes that have been assessed because of hardship or poverty be informed of the right to make application under this subsection; [2013, c. 424, Pt. A, §24 (RPR) .]

B. Assist individuals in making application for abatement; [2013, c. 424, Pt. A, §24 (RPR) .]

C. Make available application forms for requesting an abatement based on hardship or poverty and provide that those forms contain notice that a written decision will be made within 30 days of the date of application; [2013, c. 424, Pt. A, §24 (RPR) .]

D. Provide that persons are given the opportunity to apply for an abatement during normal business hours; [2013, c. 424, Pt. A, §24 (RPR) .]

E. Provide that all applications, information submitted in support of the application, files and communications relating to an application for abatement and the determination on the application for abatement are confidential.